

# Field Service Report Form

POWER SERVICES 14000 S. Broadway, Los Angeles, CA 90061

Field Service # \_\_\_\_\_  Turn On  Maintenance (PM)  Repair  Evaluation

<b>Model No:</b> _____		<b>Serial No:</b> _____		<b>Service Date:</b> _____	
<b>Equipment Location</b>			<b>Technician Information</b>		
Customer Name _____			Technician Name _____		
Company _____			Company _____		
Address _____			Address _____		
City _____	State _____	Zip Code _____	City _____	State _____	Zip Code _____
Phone _____	Fax _____		Phone _____	Fax _____	
Cell # _____	Email _____		Cell # _____	Email _____	

### Unit Condition

Is room Air Conditioned?  Yes  No      Is the unit clean (free of dust and/or dirt)?  Yes  No  
 Approximate Temperature: \_\_\_\_\_      Clearance around unit: Front \_\_\_\_\_ Back \_\_\_\_\_ Left \_\_\_\_\_ Right \_\_\_\_\_

### Visual Inspection: Description of visual flaw (if any):

### Unit Status

For 3-Phase units, is phase rotation clockwise (A-B-C)?  Yes  No  
 Does screen display "UPS Normal, Charger on" message?  Yes  No  
 Is all the connections been adequately torqued?  Yes  No

INPUT VOLTAGE		INPUT CURRENT		OUTPUT VOLTAGE		OUTPUT CURRENT		Battery Voltage:
Labeled		Labeled		Labeled		Labeled		
Actual		Actual		Actual		Actual		Battery Current:
								DC Bus Voltage:

### Verification of Maintenance Bypass Switch Operation (if applicable):

**Switch in Manual** Does screen display "UPS Normal, Charger On" message?  Yes  No  
**Switch in Auto** Does screen display "UPS Normal, Charger On" message?  Yes  No

### Verification of Battery Operation

**Switch Pressed** Does screen display "UPS Problem, Charger Off" message?  Yes  No  
**Switch Released** Does screen display "UPS Normal, Charger On" message?  Yes  No

### Follow Up Required

Yes  No

Customer  Service

Date:	Follow Up Action:

### Comments

Will customer be adding anymore output load to unit?  Yes  No      If yes, how many Watts: \_\_\_\_\_ and/or Amps: \_\_\_\_\_

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Technician Signature: \_\_\_\_\_ Date: \_\_\_\_\_